



BC Citizens Patrol Network Volunteer Manual Open Book Test

Name: _____

Date: _____

Developed by:



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All volunteers working in a police environment are required to understand their responsibilities and limitations. *New* members of a Citizens Patrol group should take the time to read/study the BCCPN Volunteer Manual, with an emphasis on Administration and Organization and the following modules:

1. Being Effective on Patrol
2. Observing From a Vehicle
3. Notebooks
4. Communication

Although the first four modules are the focus of this test, questions are given from the manual's remaining modules to give *all* Citizens Patrol members a basic understanding of the duties volunteers perform throughout our province. Such as:

5. The Stolen Auto Recovery Program (SAR)
6. Redirecting Traffic

And Bike and Foot Patrols (Modules 11 and 12)

Questions have also been taken from the remaining modules and appendices.

(Community Policing Coordinators: The opportunity to read the manual and complete this test should be considered an educational one for your volunteers)

BCCPN Volunteer Manual Open Book Test

1. Complete the following sentence: "As a member of Citizens Patrol, you are expected to act in a professional manner, as well as
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_____".
2. You are responsible for reporting activities or situations of a criminal or suspicious nature to the police by acting as additional "eyes and ears" for:
 - a. Your mayor
 - b. Your police department
 - c. Your program coordinator
3. **True or False** You are not to intervene directly in any situations that you may encounter while on patrol, unless authorized by the police.

4. **True or False** The BC Citizens Patrol Network’s website link at: www.bccpa.org is recognized as an effective tool for patrollers, police and others to access information.

5. Complete the following: “If a member does not patrol for 3 consecutive months, or neglects to notify the coordinator or chairperson of a cancellation of a patrol commitment,
 _____.”

6. Why is confidentiality required with respect to the base radio location, radio channels, identity of Patrol members and activities while on patrols necessary?
 - a. To ensure your program coordinator doesn’t get upset.
 - b. Helps keep the public from knowing your program exists.
 - c. For the protection and security of all members and equipment.

7. **True or False** It is a criminal offence to impersonate a police officer.

8. List three reasons a Patrol membership may be terminated:
 1.

 2.

 3.

9. **True or False** A Citizens Patrol volunteer must obey the Motor Vehicle Act of British Columbia and the Criminal Code of Canada at all times.

10. Complete the following: *If you don't feel comfortable doing something,*
 _____!

11. “Use your discretion on all calls; evaluate the situation, **stop and think.**” How are you to answer questions while on duty?

- a. Answer briefly and do not give out too much information.
 - b. Have the person write it down and staple it into your notebook.
 - c. All questions should only be answered by a police officer.
12. Which of the following statements is true?
- a. If you come across a crime scene, do not disturb anything. Follow proper reporting procedures and maintain security of the scene until police arrive. It is the nature of people to be curious but if you allow your curiosity to take charge, you may succeed in contaminating a crime scene.
 - b. If you find a recent motor vehicle accident, report any injuries and damage and maintain security and protect the scene until police arrive (Ensure your safety. Do a scene assessment and wear a visibility vest). Render assistance to injured persons to the best of your ability.
 - c. All of the above.
13. For a crime to occur, all three elements of the Crime Triangle must be present. The three parts of the triangle are:
- 1. _____
 - 2. _____
 - 3. _____
14. **True** or **False** The main objective of the Citizens Patrol is to conduct random Patrols and report any suspicious or criminal activities to the mayor.
15. Give three examples of suspicious behaviour you may see a suspect do:
- 1. _____
 - 2. _____
 - 3. _____
16. Choose only the Hot Spot and Observation suggestions listed in the manual:

- a. Confirm and check all roads and pathways that service the area.
 - b. Look for a parking place in the immediate area that has an unobstructed view of the area to be observed.
 - c. If possible, make your arrival and departure fit in with the surrounding activities, thus you will not draw attention to your activity.
 - d. Try to enter and exit your area via an entrance that is not exposed to the area being observed. Ensure there are two ways in and out of the area. Don't allow your vehicle to become boxed in.
 - e. Act naturally. It's important to behave in a manner that is normal for the environment you are in. Think of yourself as just another person in the area going about your business.
 - f. Ensure your mirrors are set up to make full use of your sightlines and reduce the ability of someone approaching your vehicle unnoticed.
 - g. Ensure anything reflective, such as high visibility vests or jackets, is covered or kept in your trunk. Wear dark clothing, plain ball cap and gloves.
 - h. When conducting Observer duties, keep your movements to a minimum; this makes you harder to detect.
 - i. Keep movement in and out of the patrol area to a minimum.
17. **True** or **False** 911 calls may be made in some areas with old inactive cellular phones.
18. What is the minimum amount of time a notebook must be kept?
- a. 6 months
 - b. 6 years
 - c. 16 years
19. A Notebook should **always** include which of the following:
- a. The days and date involved in the shift.
 - b. The time your duty starts and finishes.
 - c. Road and weather conditions and note any changes.
 - d. Actions taken during duty and times.
 - e. All of the above.
20. **True** or **False** A good suspect description includes footwear?
21. What does an "Order of Exclusion of Witnesses" require?
- a. That a police officer takes a prosecution witness into custody.
 - b. That a police officer takes defence witness into custody.

- c. That all witnesses leave the courtroom so that they may not hear each other's testimony.
- d. None of the above.

22. The main goal of communications in Citizens Patrol patrols is to enhance:

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23. What are the 5 W's?

1. _____

2. _____

3. _____

4. _____

5. _____

24. Which of the following does a complaint taker need to know about a possibly impaired driver?

- a. The location and direction of travel.
- b. Time lapse if it's not happening now.
- c. Plate and vehicle description.
- d. How many occupants in the vehicle.
- e. Why you believe that the driver is impaired.

25. Why is it important to take the time to learn the phonetic alphabet, 10-codes and 24-hour clock?

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26. Why do Citizens Patrols need a dependable communication system?
- a. To ensure the program coordinator is able to call you in for a Patrol at a moments notice.
 - b. So police officers can call the program coordinator for a Patrol at a moments notice.
 - c. A dependable communication system is needed to communicate with others on Patrol and to a central dispatch to keep in touch with the base and emergency services.

27. Where should you look for Stolen Autos?

- a. Near public transportation or busy highways or streets.
- b. Shopping malls.
- c. Where vehicles are being stolen and/or recovered.
- d. Local hangout areas or homes.
- e. In areas shown to be hot spots from statistical information or pin maps.
- f. All of the above.

28. **True** or **False** Volunteers may perform Traffic Redirection duties without permission from police.

29. What is the *first* thing you should do when you come upon an MVI?

30. What must you never do when Redirecting Traffic?

31. Why shouldn't anyone but a police officer try to enter a grow operation house or property?
- a. There are many dangers that can be associated with this activity, as so much money is involved in the operation.
 - b. Humidity inside a grow operation is approximately 60 percent.
 - c. Temperatures range between 80 to 95 degrees Fahrenheit.
32. **True or False** Once a Police Dog Unit has been summoned, Citizens Patrol groups must have a clear understanding of their duties to assist. Detailed observations and scene security can greatly assist the dog team. Do not tell the handler anything you are not 110% confident of. Do not attempt to approach the dog.
33. What is a Critical Incident?

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34-38. Briefly describe what you would do if...

A POLICE OFFICER ASKS YOU FOR ASSISTANCE...

—

—

—

PEOPLE SURROUND YOUR CAR & THREATEN YOU...

—

—

—

YOU FIND A YOUNG CHILD OUT AT NIGHT...

YOU COME ACROSS A PERSON DOWN...

YOU ENCOUNTER AN IMPAIRED DRIVER...

39. **True or False** In parking lots, Foot Patrol volunteers can be relaxed when walking around vehicles and assume that the driver sees them.
40. What should Bike Patrol volunteers do if they suspect they are being followed?
- Call a complaint taker immediately.

- b. Remain calm and make their way back to a safe place.
- c. Confront the suspect.
- d. All of the above.

39. What does the acronym CPTED stand for?

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40. Why should you remember to shut off your engine when a Police Dog Unit is tracking?

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41. The Phonetic Alphabet was designed as a:

- d. Police Services Language
- e. Judicial Language
- f. International Language
- d. All of the above

As indicated, Citizens Patrol volunteers require a great deal of common sense to perform the duties required of a Patroller (as do police officers). During initial training you will be given the opportunity to develop the skills required. Just by completing this test you're well on the way to becoming a member of a highly successful team...

Well Done!